



149 Union Avenue, Memphis, TN 38103 | F 901.459-5236

**EXHIBITOR REQUEST FORM**

Group Name: **AOPA HS Symposium** \_\_\_\_\_ On-Site Contact: \_\_\_\_\_

Exhibit Date \_\_\_\_\_ Company Name: \_\_\_\_\_

**PACKAGE HANDLING REQUEST:**

QTY	DESCRIPTION	UNIT PRICE	TOTAL
	Letter/s	\$5.00 each	\$
	Boxes (over 20 pounds)	\$0.75/pound	\$
	Boxes (under 20 pounds)	\$10.00 per box	\$
	Weekday Pallet Delivery (plus cost per pound)	\$85.00 per pallet	\$
	Weekend Pallet Delivery (plus cost per pound)	\$140.00 per pallet	\$
	Storage (more than 3 days prior to start of function), per box/per day	\$8.00 per box, per day	\$
<b>TOTAL PACKAGE HANDLING CHARGE</b>			<b>\$</b>

Freight carrier:  FedEx     UPS     USPS     Other

If Other box is checked, specify freight company's name: \_\_\_\_\_

Please label the box(es) as follows:

Name of On-Site Contact  
 Company Name – Hold for AOPA Conference, 11/13-11/15  
 The Peabody Memphis  
 149 Union Avenue, Memphis, TN 38103

*The Peabody Memphis is a PCI compliant hotel. Please provide your email address below and a secure credit card link will be sent to you.*

Contact's email: \_\_\_\_\_

Contact's mobile: \_\_\_\_\_